



JOB POSTING

POSITION:	Custodian
DEPARTMENT:	Housekeeping and Maintenance
WORK LOCATION:	Cambridge, ON
CONTRACT DURATION:	Full-time
CLOSING DATE:	Open until position is filled

POSITION SUMMARY:

The Custodian reports directly to the Director, Housekeeping and Maintenance and is responsible for cleaning and maintaining the retirement home. The Custodian also complies with established safety, and sanitation standards.

MAJOR RESPONSIBILITIES:

Job Responsibility #1: JANITORIAL SERVICES (60% of the time)

- Sweeps and mops hallways, floors and stairs
- Vacuums and shampoos carpets and rugs
- Empties trash receptacles and disposes trash into dumpster
- Cares for, cleans and maintains common areas and public spaces according to Public Health requirements
- Performs minor repairs and building maintenance such as replacing light fixtures or unclogging pipes
- Ensures all access areas are clean and safe by sweeping, shovelling, salting and sanding, as needed
- Performs grounds maintenance such as mowing lawns and trimming hedges
- Moves furniture or equipment within building as required for various activities or functions
- Attends to residents' requests for extra supplies
- Maintains an inventory of cleaning supplies
- Stocks supply areas, including staff and visitors' washrooms
- Keeps maintenance room in a stocked, clean, and organized condition

Job Responsibility #2: SAFETY AND SANITATION (35% of the time)

- Cleans and sanitizes common areas and public spaces according to Public Health requirements
- Ensures that all chemical products and hazardous materials are handled and stored, in accordance with safety requirements
- Ensures compliance with WHMIS and sanitation standards
- Follows safety, and sanitation standards

Job Responsibility #3: PERFORMS OTHER DUTIES AS ASSIGNED (5% of the time)



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QUALIFICATIONS:

EDUCATION:

- High school diploma and/or equivalent in experience
 - WHMIS Certification
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EXPERIENCE:

- Minimum 1 year of experience in a custodian role
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COMPETENCIES/PERSONAL ATTRIBUTES:

- Customer-service oriented
 - Ability to work with minimal supervision
 - Keen attention to detail and self-motivated
 - Highly professional in approach
 - Excellent time and priority management
 - Flexible and adaptable; able to work both independently and as part of a team
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TECHNICAL SKILLS:

- Knowledge of operating and maintaining a variety of custodial equipment
 - Knowledge of chemical safety regulations, requirements and procedures
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DESIRED QUALIFICATIONS:

- Experience within a Retirement Home or Long-Term Care setting
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Compensation: Commensurate with experience and qualifications

Employment Start Date: Immediately

HOW TO APPLY:

If you are interested in applying for this position, please send your resume and cover letter to careers@marianresidence.ca and include "**Job Application: Custodian**" and your name in the subject line. Please indicate salary expectations in the cover letter.



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While we thank all applicants for their interest, only those selected for interviews will be contacted. Should you require an accommodation for the interview process, please let us know and we will make every attempt to meet your needs. Marian Residence Retirement Home is committed to providing a work environment in which all individuals are treated with respect and dignity. Our recruitment and selection practices reflect our commitment to the safety and protection of the residents in our care. **The successful candidate will be required to provide a satisfactory Vulnerable Sector Check as a condition of employment.**

To learn more about who we are and what we do, please visit our website at www.marianresidence.ca.